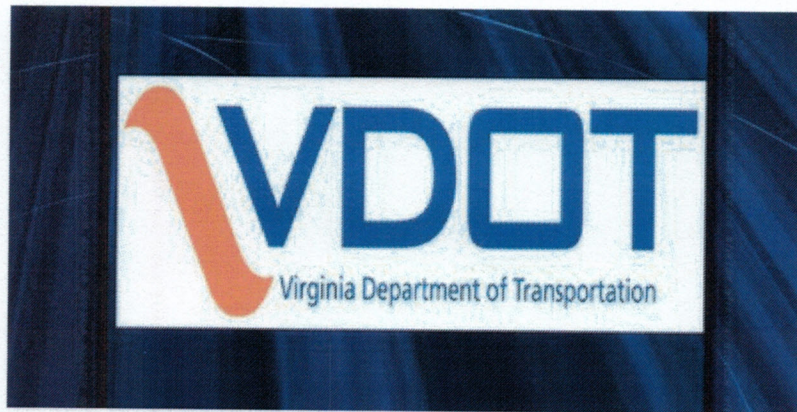


VIRGINIA DEPARTMENT OF TRANSPORTATION



VDOT Call Center - 1-800-367-ROAD

South Hill Residency – Richmond District

LUNENBURGCOUNTY

BOS Meeting – November 14, 2019

Maintenance Forces

- Patched on various routes with Ender Patcher.
- Repaired end joint of cross pipes on various routes.
- Cut brush on various routes.
- Machined shoulders on various routes.
- Checked various routes for maintenance and safety issues.
- Machined, hauled stone, and applied dust control on various NHS routes as needed.
- Performed litter patrol on various routes.

LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Public Schools

FISCAL YEAR 2019-20 Revenue - Expenditure Report

10/31/2019

Revenue

	Budgeted	Current Month	Fiscal Year-to-Date	Balance	Percent Received
State Sales Tax	1,861,174	161,651.00	314,897.22	1,546,276.78	16.92%
State Funds	10,264,679	749,566.00	3,001,568.00	7,263,111.00	29.24%
Federal Funds	1,748,892	94,245.60	154,838.93	1,594,053.07	8.85%
**County Funds	3,740,000	0.00	0.00	3,740,000.00	0.00%
Other Funds	468,724	19,178.44	49,551.32	419,172.68	10.57%
Total Revenue	18,083,469	1,024,641.04	3,520,855.47	14,562,613.53	19.47%

** County Funds are used each month as needed to cover the difference between revenue and expenditures.

Expenditures

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	12,452,262	1,055,401.44	2,497,257.69	9,955,004.31	20.05%	
Textbooks	109,135	2,933.50	16,725.23	92,409.77	15.33%	
Total Instruction	12,561,397	1,058,334.94	2,513,982.92	10,047,414.08	20.01%	61000
Adm, Att & Health	947,221	82,584.97	330,848.74	616,372.26	34.93%	62000
Transportation	1,038,961	137,923.85	313,428.02	725,532.98	30.17%	63000
Maintenance	1,552,830	128,787.90	560,470.63	992,359.37	36.09%	64000
School Food	965,869	98,302.50	195,854.09	770,014.91	20.28%	65000
Facilities	3,000	-	-	3,000.00	0.00%	66000
Debt/Transfers	511,035	-	-	511,035.00	0.00%	67000
Technology	503,156	78,467.86	227,277.79	275,878.21	45.17%	68000
Total Expenditures	18,083,469	1,584,402.02	4,141,862.19	13,941,606.81	22.90%	

* NOTE: Subject to revision

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23944

RESOLUTION

WHEREAS, Section 656 of the Code of Virginia was amended by the General Assembly on February 26, 1946, providing that the School Board may provide by resolution for the drawing of special warrants on the County Treasurer, payable out of the school funds, in payment of compensation, when such compensation has been earned and is due, for (1) all employees and school bus operators under written contract, and (2) upon receipt of certified time sheets or other evidence of service performed, the payment of all other employees whose rates of pay have been established by the school board or its properly delegated agent. All such special warrants so authorized shall be signed by the clerk of the school board and countersigned by the chairman of the school board.

Such payrolls so paid shall be reviewed and approved by the school board at its next regular meeting.

WHEREAS, All teachers, bus drivers, janitors, maintenance workers, and school board members will complete their work for the month of December as of December 18, 2019.

NOW, THEREFORE, BE IT RESOLVED, By the School Board of Lunenburg County at its regular meeting on Monday, November 11, 2019, that its chairman and clerk are hereby authorized to draw special warrants on the County Treasurer to be dated December 18, 2019, for all teachers, bus drivers, and other workers whose salaries are set by the School Board or its properly delegated agency.

Dated this Eleventh day of November 2019

Attest:

Signed: _____

D. Barry Carnes, School Board Chairman
County School Board of
Lunenburg County, Virginia

Signed: _____

James M. Abernathy, Jr., Clerk
County School Board of
Lunenburg County, Virginia

COUNTY OFFICES AND DEPARTMENTS

A) SHERIFF'S OFFICE - ASSET FORFEITURE TRANSFER & UNIFORM REIMBURSEMENT - see attached requests

Recommended actions:

- 1. Transfer funds from Asset Forfeiture to Sheriff's Office revenue.**
- 2. Accept revenue from Town of Victoria and increase expenditure line item for Sheriff's Office uniforms.**

B) COUNTY OFFICES - HOLIDAY PAY AND HOURS - Request for early holiday pay in December on Friday, December 20th, and the addition of a local government holiday on Thursday, December 26th.

C) CLERK OF CIRCUIT COURT JUDGE - EXPENSE REQUEST - see request from Gordon Erby.

D) CLERK OF CIRCUIT COURT - TTF GRANT - Request to increase the revenue and expenditure for Clerk's TTF Grant from the Compensation Board by the listed amounts.

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

October 23, 2019

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg VA 23952

RE: Asset Forfeiture Account

Dear Tracy:

I am writing to request to have \$352.76 moved from our state asset forfeiture account. This amount was a reimbursement from the Virginia Sheriff's Institute on 5/16/19 for a hotel expense made by Sheriff Townsend at the 2018 Virginia Sheriff's Institute Spring Conference. After review by the Department of Criminal Justice Services, they determined that this amount need be removed from the account as that expense was not paid from the asset forfeiture account. I would respectfully ask that this amount be moved into our uniform line item as we have hired two new Deputy's that will need new uniforms and equipment.

Thank you for your consideration in these matters.

Sincerely,

A handwritten signature in cursive script that reads "Donald R. Penland, Jr.".

Donald R. Penland, Jr., Major
Lunenburg County Sheriff's Office



Annual Certification Report and Sharing Agreement

This Report must be submitted by October 31, 2019 For Fiscal Year 2019 ending on June 30, 2019

Name of Agency:	Lunenburg County Sheriff's Office				
Contact Person:	Donald R. Penland, Jr.	Email:	dipenland@lunenburgva.net		
Mailing Address:	160 Courthouse Square	Lunenburg	VA	23952	
	(Street)	(City)	(Zip Code)		
Phone #:	434-696-4452	Federal ID #:	54-6001401	Fax #:	434-696-2531

Summary of Asset Forfeiture Fund Activity

		Funds
1. Beginning Asset Forfeiture Fund Balance <i>Must agree to prior FY Annual Report's Ending Balance in line 10</i>	1	\$2,205.04
2. State Asset Forfeiture Funds Received from DCJS	2	\$1,683.54
3. State Asset Forfeiture Funds Received from DCJS as the Fiscal agent for a Task Force	3	\$790.40
4. Other Income (TASK FORCES ONLY-Transfers from other agencies) <i>Attach Itemized List</i>	4	\$0.00
5. Other Income (Auction Proceeds, Forfeiture Proceeds under \$500.00, etc.) <i>Attach Itemized List</i>	5	\$0.00
6. Interest Income Accrued <i>Attach documentation</i>	6	\$10.82
7. Adjustment to Income that was not reported on prior fiscal year Certification Report <i>Attach explanation</i>	7	\$0.00
8. Total Asset Forfeiture Funds (total of lines 1-7) THIS ROW AUTO CALCULATES BY FORMULA	8	\$4,689.80
9. State Forfeiture Funds Spent (totals line L) DO NOT POPULATE - THIS ROW AUTO CALCULATES BY FORMULA	9	\$1,040.40
10. Asset Forfeiture Fund Balance. (This amount must be in agreement with the balance of the City/County Treasurer's accounts.) This row auto calculates by formula.	10	\$3,649.40

Summary of Monies Spent: Keep invoices for your records and for audit purposes; do not send to DCJS.

a. Total spent on salaries (for details, see instructions) <i>Attach Itemized List</i>	a.	\$0.00
b. Total spent on informants and "buy money" <i>Attach Itemized List</i>	b.	\$0.00
c. Total spent on travel and training <i>Attach Itemized List</i>	c.	\$250.00
d. Total spent on communications and computers <i>Attach Itemized List</i>	d.	\$0.00
e. Total spent on firearms and weapons <i>Attach Itemized List</i>	e.	\$0.00
f. Total spent on body armor and protective gear <i>Attach Itemized List</i>	f.	\$0.00
g. Total spent on electronic surveillance equipment <i>Attach Itemized List</i>	g.	\$0.00
h. Total spent on buildings and improvements <i>Attach Itemized List</i>	h.	\$0.00
i. Total spent on other law enforcement expenses <i>Attach Itemized List</i>	i.	\$0.00
j. Total transfers to other law enforcement agencies <i>Attach List of of Recipients</i>	j.	\$790.40
k. Adjustment to Monies Spent that was not reported on the prior fiscal year Annual Certification Report <i>Attach Memo</i>	k.	\$0.00
l. Total of Monies Spent (totals equal line a-k) DO NOT POPULATE - THIS ROW AUTO CALCULATES BY FORMULA	l.	\$1,040.40

Supplemental Information

1. Total forfeited amounts sent to the State Literary Fund	1	\$0.00
2. Total forfeited amounts received from the Federal Equitable Sharing Program <i>See instructions for changes</i>	2	\$0.00

Certification

The undersigned certifies that the information on this report is an accurate account of funds received and spent by the law enforcement agency during this reporting period. The undersigned certifies that all monies received have been deposited and accounted for consistent with applicable state laws, FASP regulations, and court orders, and that all property transferred and all proceeds have been used to promote law enforcement and have not supplanted existing funds.

Arthur Townsend, Jr., Sheriff		Tracy M. Gee, County Administrator	
Name (Print or Type Above)	Date	Name (Print or Type Above)	Date
Law Enforcement Agency Head		Governing Body Head-Title	10-23-19
Signature		Signature	
Amona W. Currin, Treasurer			
Name (Print or Type Above)	Date	Name (Print or Type Above)	Date
City or County Treasurer		Additional Chief Financial Officer Title	
Signature		Signature	

**Asset Forfeiture
Sheriff-State**

FY 18-19						
7/1/2018	Balance Forward					2,205.04
7/31/2018	interest for July .4%	0.74				2,205.78
8/22/2018	EDI-Asset Forfeiture Proceeds-Sherman K Bouldin	410.00				2,615.78
8/31/2018	Ck #56532 First Citizens Bank		250.00			2,365.78
8/31/2018	interest for August .4%	0.79				2,366.57
9/30/2018	interest for September .4%	0.79				2,367.36
10/31/2018	interest for October .4%	0.79				2,368.15
11/30/2018	interest for November .4%	0.79				2,368.94
12/31/2018	interest for December .4%	0.79				2,369.73
1/31/2019	interest for January .4%	0.79				2,370.52
2/14/2019	EDI-Asset Forfeiture Proceeds-Tommy J Bailey	623.54				2,994.06
2/14/2019	EDI-Asset Forfeiture Proceeds-Randolph	790.40				3,784.46
2/28/2019	interest for February .4%	1.03				3,785.49
3/15/2019	ck #57385 Tri County Drug Task Force		790.40			2,995.09
3/31/2019	interest for March .4%	1.13				2,996.22
4/30/2019	interest for April .4%	1.00				2,997.22
5/16/2019	Virginia Sheriffs Institute-Reimb for 2018 Spring Conference	352.76				3,349.98
5/31/2019	interest for May .4%	1.06				3,351.04
6/26/2019	EDI-AF Proceeds-Robertson, Agnew, Walker	650.00				4,001.04
6/30/2019	interest for June .4%	1.12				4,002.16

(Be. M. 2019)

interest earned FY 2018-2019 \$10.82

Lunenburg County Sheriff's Office

FY 2019 Annual Certification Report and Sharing Agreement

Itemized List for Line Item c – Total Spent on Travel and Training

8/31/2018 – Virginia Sheriff's Association Conference Registration \$250.00

Lunenburg County Sheriff's Office

FY 2019 Annual Certification Report and Sharing Agreement

Itemized List for Line Item j – Total transfers to other law enforcement agencies

3/15/2019 – Transfer to Tri-County Drug and Gang Task Force (3V) \$790.40

This amount was mistakenly disbursed to the Lunenburg County Sheriff's Office Asset Forfeiture Account by DCJS . This should have been disbursed to the Tri-County Drug and Gang Task Force (3V) Account. Check # 57385 was issued from the Lunenburg County Sheriff's Office Account and paid to the Tri-County Drug and Gang Task Force Account (3V) to remedy this.

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

November 7, 2019

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg VA 23952

Dear Tracy:

The Lunenburg Sheriff's Office received a check from the Town of Victoria in the amount of \$4,277.82 paying off the contact of Deputy Tonya Jones. Tonya recently left her position as deputy with the Sheriff's Office to become an officer with the Victoria Police Department. I would like to request that this money be put in the Sheriff's Office uniforms line item (6011). Our office has recently hired two deputies and this money will be a tremendous help in purchasing new uniforms for them as well as being able to update uniforms for our existing deputies.

Thank you for your assistance.

Sincerely;

A handwritten signature in cursive script that reads 'Tanya Marshall'.

Tanya Marshall
Administrative Assistant

Tracy Gee

From: Gordon Erby [gerby@vacourts.gov]
Sent: Tuesday, October 8, 2019 8:21 AM
To: Tracy Gee; J. William Watson
Subject: Re: RE:

I need about a \$1,000 to accomplish the upgrade for the judge, I can find \$500. in my appropriation or in my misc. funds.

We are upgrading to scanning criminal records into the system so the judges can have access from anywhere they can access the system. Not only does this save travel time but allows for the research of cases before court.

Anyway since this is the judges budget I seek approval from you and I have reviewed the matter with Judge W. and he is in agreement that if the funds are there to use them.

Thanks,

Gordon

From: Tracy Gee <tgee@lunenburgva.net>
Sent: Tuesday, October 1, 2019 1:08 PM
To: Gordon Erby <gerby@vacourts.gov>
Subject: RE:

The Circuit Court Judges budget has \$10,000 (has been running around \$8,300 annually) for the estimate of administrative costs that we are billed annually from Mecklenburg. We have \$900 in the telephone line item and \$500 for office supplies.

From: Gordon Erby [mailto:gerby@vacourts.gov]
Sent: Tuesday, October 1, 2019 1:09 PM
To: Tracy Gee (tgee@lunenburgva.net); Nicole Clark (nicole@lunenburgva.net)
Subject:

I am looking to perform a project for the judge, how does his budget work, does he have funds available in Lunenburg?

Thanks,

Gordon



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Clear
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Help

MCRK COIN REIMBURSEMENT PROCESSING
V.09272019 CY: 2019 MO: 09 LOC: 111 OFF: 773 LUNENBURG COUNTY

10/11/2019 13:06

2020 TTF REIMBURSEMENT

TTF TYPE	DESC CODE	PURP CODE	DESCRIPTION/ VENDOR NAME	BUDGET AMOUNT	REIMBURSEMENT AMOUNT	REMAINING AMOUNT
1	B	L	FY19 LAND REC PLATS LUNENBURG CTY	2,000.00	0.00	2,000.00
1	E	L		FY19 PC'S	2,884.00	
			SCV		0.00	2,884.00
1	MR	L	FY20 RMS MAINTENANCE	6,578.00	0.00	6,578.00
			SCV		0.00	
1	MS	L	FY20 SRA MAINT.	2,400.00	0.00	2,400.00
			SCV		0.00	
1	R	L	REDACTION	2,225.00	0.00	2,225.00
			SCV		0.00	

F1=HELP F2=BUDGET F3=MENU F5=FRST F6=LST F7=PRV F8=NXT F9=BALANCE F12=MAIN

SCB TEST



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
October 2019



Jury Summons Served	0
Subpoenas Served	67
Summons Served	74
Levies Executed	0
Other Civil Process	114
Traffic Citations	35
Protective Orders	19
Arrests	9
Inmates Transported	10
Mental Patients	1
Extraditions	0
Circuit Court Days	3
General Court Days	5
J&DR Court Days	5

Expense Report

Dues	\$0.00
Postage	\$582.65
Office Supplies	\$600.38
Telephone	\$567.77
Police Supplies	\$0.00
Vehicle Maintenance & Repairs	\$470.90
Fuel	(September) \$2,544.50
Gallons of Fuel Use	1341

A. Marshall / A. Townsend Jr
Arthur Townsend, Jr.
Sheriff, Lunenburg County

11/6/19
Date

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: November 4, 2019

The following activities were conducted by Animal Control during the month of October 2019 :

<u>2</u> Stray Cat(s) Picked Up	\$ <u>—</u>	Surrender Fees
<u>7</u> Stray Dog(s) Picked Up	\$ <u>395.00</u>	Impoundment Fees
<u> </u> Injured or Ill Cat(s)	\$ <u>30.00</u>	Adoption Fees
<u>2</u> Injured or Ill Dog(s)		
<u>25</u> Cat Calls Dispatched	\$ <u>425.00</u>	Total Fees Collected
<u>47</u> Dog Calls Dispatched		
<u>8</u> Cats, Surrendered by Owner		
<u>7</u> Dogs, Surrendered by Owner		
<u>2</u> Cat Bite		
<u>4</u> Dog Bite		
<u> </u> Cat(s) Euthanized	<u>5</u>	Dog(s) Transferred to SPCA
<u>2</u> Dog(s) Euthanized	<u>6</u>	Cat(s) Transferred to SPCA
<u>12</u> Cat Trap(s) Set	<u>12</u>	Wildlife Calls
<u>4</u> Dog Trap(s) Set	<u>2</u>	<u>Pigs at Large</u>
<u> </u> Summons Issued		
<u>5</u> Animal(s) Released to ACO		
<u> </u> Expired at Shelter and/or DOA		
<u>138</u> Telephone Calls for Animal Issues		
<u>15</u> Check License		
<u> </u> Lost Cat(s) – Incoming Calls		
<u>10</u> Lost Dog(s) – Incoming Calls		
<u> </u> Cat(s) Returned to Owner		
<u>7</u> Dog(s) Returned to Owner		
<u> </u> Quarantine		
<u>2</u> Adoption—Dogs		
<u> </u> Adoption—Cats	<u>29</u>	Total Number of Animals Handled

D. R. Elliott ACO
D. Ray Elliott
Animal Control Officer

Landfill Liaison Report
November 5, 2019
October 2019 Report

CFS Landfill:

1. DEQ inspected the progress of the #2 cell construction and the closure process on October 29, 2019.
2. Doug Masini inspected the landfill for his last quarterly inspection of 2019 on October 30, 2019.
3. The paving of the landfill road is 85% complete.
4. The new office building is still a ways off.
5. The cell liner of the #2 cell has been installed.
6. On October 30, 2019 I received a call from Joe Gustaf at the landfill. He informed me that two tractor trailers were stuck in the yard outside of the fence at animal control. I contacted the Sheriff's Office, who dispatched the state police. Once on site the state police informed us that it was a civil matter. The same morning when I arrived at the courthouse there was a tractor trailer parked in the lot at the Sheriff's office. I notified the driver that parking within the county was not permitted. He stated he had gotten lost. I contacted Joe Gustaf who came to the courthouse and led him to the landfill.

Citizen Complaints:

1. We have experienced a couple of complaints where truck drivers drove onto private property. These events have damaged the yards in question.

Comments:

1. CFS has agreed to fix these yards and hopefully recuperate their losses from the trucking company.

Convenience Sites:

1. The trash flow to all sites continues to be heavy. It is steady during the week and heavier on the weekend. The flow consists of demolished buildings, sheds, remodeling projects, cleaning out rental properties, mattresses, box springs, tires and car parts filling cans.

Citizen Complaints:

n/a

Comments:

n/a

New Fiscal Year-

July 2019 County Trash 598.71 tons- average 27.21 tons daily
Non-county Trash 20,665.45 tons- average 794.83 tons daily
Non-deplete Trash 0 tons
Recycling 4.6 tons
Number of trucks 60 average per day

August 2019 County Trash 702.08 tons- average 31.91 tons daily
Non-county Trash 20,780.89 tons- average 769.66 tons daily
Non-deplete Trash 0 tons
Recycling 2.59 tons
Number of trucks 59.5 average per day

*updated 10/8/2019

September 2019 County Trash 634.97 tons- average 30.24 tons daily
Non-county Trash 18,126.04 tons- average 755.25 tons daily
Non-deplete Trash 0 tons
Recycling 5.82 tons
Number of trucks 59.1 average per day

October 2019 County Trash 661.47 tons- average 27.56 tons daily
Non-county Trash 20,913.32 tons- average 774.57 tons daily
Non-deplete Trash 0 tons
Recycling 0 tons
Number of trucks 56.4 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
July 2019 Payment Received August 19, 2019	\$ 20,665.45	\$ 4,583.33	\$ 25,248.78
August 2019 Payment Received September 30, 2019	\$ 20,193.35	\$ 4,583.33	\$ 24,776.68
September 2019 Payment Received October 28, 2019	\$ 20,663.69	\$ 4,583.33	\$ 25,247.02

***Received deposit in the amount of \$16,944.03 on 8/22/2019 for increase in host fees from January through July 2019**

Landfill Report October 31, 2019

Host Fee Year

January 2019 County Trash 597.66 tons- average 25.98 tons daily
 Non-county Trash 18,067.18 tons- average 785.53 tons daily
 Non-deplete Trash 3.69 tons
 Recycling 0 tons
 Number of trucks 55.5 average per day

February 2019 County Trash 507.15 tons- average 24.15 tons daily
 Non-county Trash 17,843.44 tons- average 849.69 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 0 tons
 Number of trucks 58.9 average per day

March 2019 County Trash 533.66 tons- average 25.41 tons daily
 Non-county Trash 20,616.93 tons- average 981.76 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 6.74 tons
 Number of trucks 83.8 average per day

April 2019 County Trash 610.57 tons- average 27.57 tons daily
 Non-county Trash 22,008.56 tons- average 1,000.39 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 4.76 tons
 Number of trucks 72.7 average per day

May 2019 County Trash 576.82 tons- average 26.21 tons daily
 Non-county Trash 22,158.44 tons- average 1,007.20 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 0 tons
 Number of trucks 71.9 average per day

June 2019 County Trash 576.39 tons- average 23.06 tons daily
 Non-county Trash 19,546.43 tons- average 781.86 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 4.99 tons
 Number of trucks 58.1 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
January 2019 Payment Received March 14, 2019	\$ 18,788.06 *Late fee of \$1,948.13 paid April 1, 2019	\$ 4,583.33	\$ 23,371.39
February 2019 Payment Received April 2, 2019	\$ 18,884.73	\$ 4,583.33	\$ 23,468.06
March 2019 Payment Received May 6, 2019	\$ 20,445.48	\$ 4,583.33	\$ 25,028.81
April 2019 Payment Received May 28, 2019	\$ 22,623.89	\$ 4,583.33	\$ 27,207.22
May 2019 Payment Received July 1, 2019	\$ 22,735.26	\$ 4,583.33	\$ 27,318.59
June 2019 Payment Received July 30, 2019	\$ 19,546.43	\$ 4,583.33	\$ 24,129.76

**CFS/Meridian Waste
Conditional Use Permit Application
Discussion**

Public Hearing: Tuesday, November 19th at 7 p.m.